

LAND SURVEYORS SECTION MEETING

MINUTES

The Land Surveyors Section of the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on January 22, 2004, at the Marriott Williamsburg Hotel, 50 Kingsmill Road, Williamsburg, Virginia, with the following members present:

John R. McAden
W. R. Stephenson, Jr.

Board member Doyle B. Allen was not present at the meeting.

Staff present was:

Sharon M. Sweet, Director, Office of Education and Examinations

Professional Credential Services, Inc. (PCS) staff present were:

Linda Kellner
Patsy Steele

Subject matter experts present at the meeting were:

David L. Collins
John M. Elkin, Jr.
Timothy S. Nash
Ken Sorrels
John D. Wiley, Jr.

Mr. Stephenson called the meeting to order at 10:45 a.m.

Call to Order

The agenda was approved as written by consensus.

Approval of
Agenda

Public Comment Period – No comments were made to the Section members.

Public
Comment

At 9:46 a.m., Mr. McAden moved that the meeting be recessed and that the Section immediately reconvene in closed meeting for the purpose of consultation and/or briefings by staff members pertaining to examination issues within the jurisdiction of the Board as permitted by § 2.2-3711.A.11 of the Code of Virginia. This motion was made with respect to an

Closed Meeting

examination workshop to review examination questions written by subject matter experts for the Land Surveyor Virginia-specific examination. Mr. Stephenson seconded the motion which was unanimously approved by members McAden and Stephenson. The following non-members were in attendance to reasonably aid the consideration of the topic: Sharon Sweet, David L. Collins, John M. Elkin, Jr., Linda Kellner, Timothy S. Nash, Ken Sorrels, Patsy Steele, and John D. Wiley, Jr.

At 3:35 p.m., Mr. Stephenson adjourned the closed meeting and immediately reconvened in open meeting.

Open Meeting

With a properly seconded motion, Mr. McAden moved for the following certification:

Certification of
Closed Meeting

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Land Surveyors Section of the APELSCIDLA Board has convened a closed meeting on this date pursuant to an affirmative recorded vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, § 2.2-3712 of the Code of Virginia requires a certification by the Land Surveyors Section of the APELSCIDLA Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Land Surveyors Section of the APELSCIDLA Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open session requirements by Virginia law were discussed in the closed meeting to which the certification applies, and (ii) only such business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Land Surveyors Section of the APELSCIDLA Board.

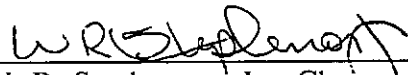
VOTE: 2-0-1
AYES: McAden & Stephenson
NAYS: 0
ABSENT: Allen

Conflict of Interest forms were completed by all members present and are attached herewith.


Conflict of
Interest Forms

There being no further business, the meeting was adjourned at 3:36 p.m.

Adjourn



W. R. Stephenson, Jr., Chair



Louise Fontaine Ware, Secretary

COPY TESTE:

Custodian of Record